



Books & Beyond

Volunteer Application Information

What is Books & Beyond?

Books & Beyond is a collaborative service-learning project that connects three unique groups of students from different parts of the world: Indiana University together with Bloomington Elementary Schools (Bloomington, Indiana, USA), and the Kabwende Primary School (Kinigi, Rwanda). This unique project is open to all IU undergraduates, as well as residents and alumni of the Global Village Living-Learning Center who participate as writing partners, story editors, communicators (public relations), fund developers, collaborators, evaluators, and promoters of Rwandan culture.

To learn more, please visit our online resources:

 iub.edu/~booksb

 [BooksnBeyond](#)

 [iuglobalvillage](#)

 [Booksnbeyond](#)

How can I volunteer?

Just follow these easy steps:

1. Read about the seven volunteer teams that you can join (see descriptions below).
2. Complete the Volunteer Application Form.
3. Return completed Volunteer Application Form and **\$15 membership fee*** to Vera's office (Foster-Martin, room 130; checks should be made to Books & Beyond) or email to vmarinov@indiana.edu. (*Alternatively, application materials and check for the member fee will be collected at our Volunteer Orientation.*) Applications are accepted on a rolling basis.

*** Scholarships are available for those who are unable to pay the \$15 membership fee. Please contact Vera Marinova at vmarinov@indiana.edu to apply for a scholarship.**

There are **seven** teams that you can choose from in the Books & Beyond project. The different teams all have different duties and requirements. Read through all of the descriptions and make sure that you can meet the commitments that are listed. You are more than welcome to be a part of more than one team, but make sure that you are not overcommitting yourself.

- Writing Partner:** Develop stories in collaboration with a student from a select Bloomington Elementary School. Writing Partners author stories that will be published in "The World is Our Home" anthology. IU Writing Partners serve as mentors to young children and devote 1-2 hours per week attending meetings, communicating with your writing partner, writing/editing your story. The role of a Writing Partner begins in October and ends in March.
- Collaborator:** Edit the stories to be cross-cultural and accessible for language learners. Coordinate layout and design of the anthology. Devote 1-2 hours per week for this role. Attend two meetings monthly to learn new skills related to your role in the project, share information about the project, and work on the book. Collaborator meetings are flexible based on the schedules of the members. Most of the editing and formatting work happens in the spring semester.
- Fund Development Team:** Write grants, conduct presentations, and plan events to raise money and awareness about the project. Devote 1–2 hours per week for this role. Attend bi-weekly meetings and workshops to learn new skills related to your role in the project and share information about the project. The role of a Fund Development Team

member begins in September and ends in May. Fund Development Team members must be available throughout the year for presentations to IUSA, RHA, AIS, and more.

- **Public Relations:** Develop written materials for print and online publications; contact radios, TV, newspapers to raise the projects visibility; communicate with all teams to share information. Devote 1-2 hours per week for this role. Attend two meetings monthly to learn new skills related to your role in the project and share information about the project. The role of a Public Relations Team member begins in September and ends in May.
- **Documenting Team:** Photograph, video, interview project participants, and create short update videos about the project. Maintain the blog, Facebook, Twitter, and Instagram media sites and attend meetings to collect footage. Devote 1-2 hours per week for this role. Attend two meetings monthly to learn new skills related to your role in the project and share information about the project. The role of a Documenting Team member begins in September and ends in May.
- **Evaluation Team:** Develop and implement evaluation techniques (surveys, questionnaires, and interviews); analyze and present data at events; organize reflection activities and ice breakers during the IU and Bloomington schools visits in November and January. Devote 1-2 hours per week for this role. Attend two meetings monthly to learn new skills related to your role in the project and share information about the project. The role of an Evaluation Team member begins in September and ends in April.
- **Rwandan Culture & Communication Team:** Use cultural artifacts, movies, videos, music, dance, art, literature, etc. to develop a curriculum to teach others about Rwanda; organize campus-wide events to raise awareness for the project. Devote 1-2 hours per week for this role. Attend two meetings monthly to learn new skills related to your role in the project and share information about the project. The role of a Rwanda Culture & Communication Team member begins in October and ends in April.

ALL TEAM MEMBERS MUST BE AVAILABLE FOR THE FOLLOWING EVENTS:

- **All-Volunteer Orientation (October)**
- **Books & Beyond Kick-Off Celebration (October)**
- **Work day/training session (November)**
- **End-of-Semester Celebration (December)**
- **Work Day/Training Session (January)**
- **End-of-Semester Celebration (April)**

Frequently Asked Questions

Q: I really want to be part of Books & Beyond, but I cannot afford the \$15 membership fee.

A: There are scholarships for students who are financially unable to afford the membership fee. Please contact Vera (vmarinov@indiana.edu).

Q: I don't have any previous experience that would pertain to the role I am interested in. Is that okay?

A: Yes, that is fine (and expected). You do not need any previous experience to be a part of the Books & Beyond project.

Q: To whom can I speak to find out more information?

A: The current Student Director can answer many of your questions. For questions specific to your team, please contact your team lead. All current contact information can be found at <http://www.indiana.edu/~booksb/contact.shtml>.



Books & Beyond Volunteer Application Form

Return this page either directly to Vera's office (Foster-Martin, room 130) with your \$15 membership fee. (Slide the completed form under door if she is not there, **or email her the electronic copy**). Applications are accepted on a rolling basis.

Tell us about yourself...

Name: _____ E-mail: _____

Phone: _____ Class Standing: _____

Room number (if a GV resident): _____ Major: _____

How would you like to be involved?

Read through the team descriptions located in the "How can I volunteer?" section of the Volunteer Application Information. You are more than welcome to be part of more than one team, but *make sure you can meet the commitments listed and that you are **not over-committing yourself***.

1. Check below the team(s) you wish to join for this academic year:

- Writing Partner
- Collaborator
- Fund Development Team
- Documenting Team
- Public Relations Team
- Rwandan Culture & Communication Team
- Evaluation Team

2. Please mention any experience or skills which you think would relate to your team involvement.

Next Steps...

- * Complete the IU Background Check Consent (this form will be distributed at the B&B Orientation).
- * **Submit your application form to Vera Marinova at vmarinov@indiana.edu or mail it via campus mail to Foster-Martin, room 130. Please retain pages 1–2 for your own records.**
- * The Books & Beyond Leadership Team will contact you soon to set up meeting times for the teams you want to join.